



Dear Rockland Educators:

The Rockland Education Foundation is pleased to be able to offer you the opportunity to apply for enrichment grants to benefit your students during the 2019-2020 school year. The brochure highlighting the projects that were funded last year will be in your mailboxes in the fall. You will be amazed to see the opportunities that students in Rockland have experienced as a result of these grants! We appreciate the donations from the community, from our Century Club members who pledge \$100 each year, from our local businesses, from memorial tributes, and from the tremendous participation in our annual golf tournament that allow us to fund the implementation of your creative ideas! Most years we are able to provide over \$30,000 to enhance the experiences of your students.

In addition to these traditional grants, we will once again be funding the **A. Scott MacKinlay Impact Grant!** This **\$10,000** grant was created to honor the gentleman who worked diligently to create the Rockland Education Foundation in 1996. This grant will be awarded to fund a project that will have a "**major impact**" on the educational experiences of a large number of students. These projects tend to have what we call the "**wow factor!**" Individual teachers or administrators, groups of educators, or an entire school may submit applications.

The same application will be used for both the Traditional and the Impact Grants. On the application, please indicate the grant for which you are applying. All grants must be submitted to your principal by **Tuesday, October 15, 2019** and grants will be awarded in November. Grant applications can be found online at www.RocklandEducationFoundation.org.

Before submitting your application, please make sure you have read the instructions carefully, your proposal is completed in its entirety, and your principal has reviewed and approved your submission.

We wish you the best of luck with the grant process. Your participation, regardless of the outcome, keeps the process competitive and encourages best teaching practices across the Rockland Public Schools.

Sincerely,

The Rockland Education Foundation Board of Directors



www.RocklandEducationFoundation.org

2019-2020

Grant Application Instructions

Dear 2019 Grant Applicant(s):

Welcome to the 2019-2020 grant process. We would like to provide several guidelines to assist you as you complete the application.

The Rockland Education Foundation is a non-profit organization whose purpose is to support educational programs that promote academic excellence for all students in the Rockland Public Schools. All proposals should be written in accordance with the guidelines and goals of the Rockland Public Schools and the learning standards outlined in the Common Core and the Massachusetts Curriculum Frameworks.

GUIDELINES FOR GRANTS:

Grants will be awarded on a competitive basis. Priority will be given to unique and creative project-based proposals. The application must provide a clear description of the proposed project, the objectives to be accomplished, the benefits derived by the students, the level of funding required, and the manner in which the money will be spent. Each recipient of a REF grant will be required to provide a description of the project and an accounting of how the funds were spent by the end of the school year. A Grant Evaluation Form and a Grant Expense Ledger can be printed from the website and all receipts must be attached to these forms when they are submitted. Failure to submit these forms will disqualify the educator from future funding.

It is essential that all portions of the application be answered in detail. The questions put forth are important to the Grants Committee. We would like to see that time has been dedicated to answering them completely.

ELIGIBILITY:

All educators and school staff of the Rockland Public Schools may apply for an enrichment grant to support the academic endeavors that directly benefit students. Grants will be awarded in all academic areas including science, social studies, mathematics, English, world languages, art, music, family and consumer science, technology, business digital media and journalism, health, woodworking, and physical education.

ELIGIBLE COSTS:

Grants will be awarded to cover costs for projects that are not funded through the regular school budget or other sources. The application will be sufficient to affirm the educator's belief that funds are not otherwise available. While the Rockland Education Foundation recognizes the value and the need for each grant recipient to devote considerable time and effort to the success of a project, the funding available does not allow for compensation for the individual's time. **The cost of food, books, commercially produced kits, and transportation will not be considered unless they are one of the vital components of a unique project that is being submitted.**

REVIEW PROCESS FOR GRANT PROPOSALS:

Each application will be reviewed by the Foundation's Grants Committee. The committee may seek additional information from the applicant through interviews and/or site visits. At its discretion, the committee may approve a proposal for funding of a grant contingent upon specific limitations. In such cases, the committee will approve funding upon the applicant's acceptance of such limitations. The amount awarded for each grant will depend on funds available, the funds necessary for the proposed project, and the number of qualified applications that are received.



Rockland Education Foundation

Committed to making a difference in the lives of students

2019-2020 Grant Proposal Cover Sheet

PLEASE INDICATE THE GRANT FOR WHICH YOU ARE APPLYING

_____ **A. Scott MacKinlay Impact Grant \$10,000**

_____ **Traditional REF Grant**

Applicant(s) Names: _____

Contact Person Information: _____

Name: _____

Email Address: _____

School: _____

School Phone #: _____

Proposal Name: _____

The deadline for submitting applications is **TUESDAY, October 15, 2019**. The Grants Committee will notify all applicants of its decisions in November 2019. Please direct all questions to:

Mike Ross, Grants Committee Chairman

mike@maritimewealthadvisors.com



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2019-2020

Grant Proposal Data Sheet

PLEASE INDICATE THE GRANT FOR WHICH YOU ARE APPLYING

_____ **A. Scott MacKinlay Impact Grant \$10,000**

_____ **Traditional REF Grant**

- Proposal Title: _____
- Total dollar amount requested: _____
- Schools and grades targeted by this proposal: _____
- Curriculum area that will be enriched: _____
- Estimated number of students who will benefit from this proposal: _____
- Has this project received funding from the REF in the past? _____
(Please note that we may not be able to fund projects for more than two years).
- Projected date of implementation: _____
(All grants must be implemented during the school year that funding is awarded).

GRANT PROPOSAL

2019-2020

PLEASE INDICATE THE GRANT FOR WHICH YOU ARE APPLYING

_____ **A. Scott MacKinlay Impact Grant \$10,000**

_____ **Traditional REF Grant**

Give a description of the project. Include areas in which you expect your students to benefit through the implementation of the project and any other information you deem valuable for the committee in evaluating the grant application.

2019-2020
Project Budget: Supplies & Materials

	Description of Projected Purchase	Amount of Purchase
Instructional Materials		
Instructional Technology		
Non-instructional Supplies		
Non-technology Equipment		
Speaker		
Additional items not described above		
Total		