



August 2, 2022

Dear Rockland Educators,

The Rockland Education Foundation is excited to announce that the applications for our grants will soon be on our website at **RocklandEducationFoundation.org** with detailed information.

Due to the continued generosity of our Century Club members; the thoughtful memorial donations that were sent to us to honor those who had selected the REF as a way to be remembered when they passed; and to the incredibly successful golf tournament in June, which many of you supported, we are pleased to say that we have quite a bit money that you will be able to apply for this year!

Typically, grant proposals range from \$500 to \$2,000 and this year we have more than **\$50,000** to award for qualifying proposals that will creatively enrich the curriculum for your students!!

We realize that many new teachers have joined the staff in Rockland since COVID arrived and that teaching has not been completely “normal” during that time. As a result, many of you are not familiar with the partnership that we share with the educators in Rockland and how you can go about acquiring funding to help you implement those exciting ideas you have in mind to engage your students.

With that in mind, we are also happy to announce that one of our newest Board Members is Sue Lonergan. As most of you know, Sue was a Grade 5 science teacher and a frequent recipient of REF grants before her retirement. She is going to be our liaison with those teachers who would like some guidance as they create their proposals for submission or may have questions that need clarification. She can be reached at **slonergan@rocklandschools.org**

The Grants Committee is looking forward to reading your submissions which must be received by your principals by **October 11, 2022**. Grants will be awarded in November. Hopefully, this year will be more traditional and you will be ready to create some wonderfully unique opportunities for your students with our financial support.

Enjoy your journey!

The Rockland Education Foundation Board of Directors

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www.RocklandEducationFoundation.org

2022-2023

GRANT APPLICATION INSTRUCTIONS

Dear 2022 Grant Applicant(s):

Welcome to the 2022-2023 grant process. We would like to provide several guidelines to assist you as you complete the application.

The Rockland Education Foundation is a non-profit organization whose purpose is to support educational programs that promote academic excellence for all students in the Rockland Public Schools. All proposals should be written in accordance with the guidelines and goals of the Rockland Public Schools and the learning standards outlined in the Common Core and the Massachusetts Curriculum Frameworks.

GUIDELINES FOR GRANTS:

Grants will be awarded on a competitive basis. **Priority will be given to unique and creative project-based proposals.** The application must provide a clear description of the proposed project, the objectives to be accomplished, the benefits derived by the students, the level of funding required, and the manner in which the money will be spent. Each recipient of a REF grant will be required to provide a description of the project and an accounting of how the funds were spent by the end of the school year. A Grant Evaluation Form and a Grant Expense Ledger can be printed from the website and all receipts must be attached to these forms when they are submitted. Failure to submit these forms will disqualify the educator from future funding.

It is essential that all portions of the application be answered in detail. The questions put forth are important to the Grants Committee. We would like to see that time has been dedicated to answering them completely.

ELIGIBILITY:

All educators and school staff of the Rockland Public Schools may apply for an enrichment grant to support the academic endeavors that directly benefit students. Grants will be awarded in all academic areas.



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ELIGIBLE COSTS:

Grants will be awarded to cover costs for projects that are not funded through the regular school budget or other sources. The application will be sufficient to affirm the educator's belief that funds are not otherwise available. While the Rockland Education Foundation recognizes the value and the need for each grant recipient to devote considerable time and effort to the success of a project, the funding available does not allow for compensation for the individual's time. **The cost of food, books, commercially produced kits, and transportation will not be considered unless they are one of the vital components of a unique project that is being submitted.**

REVIEW PROCESS FOR GRANT PROPOSALS:

Each application will be reviewed by the Foundation's Grants Committee. The committee may seek additional information from the applicant through interviews and/or site visits. At its discretion, the committee may approve a proposal for funding of a grant contingent upon specific limitations. In such cases, the committee will approve funding upon the applicant's acceptance of such limitations. The amount awarded for each grant will depend on funds available, the funds necessary for the proposed project, and the number of qualified applications that are received.



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GRANT PROPOSAL COVER SHEET

Applicant(s) Names: _____

Contact Person Information: _____

Name: _____

Email Address: _____

School: _____

School Phone #: _____

Proposal Name: _____

The deadline for submitting applications to your PRINCIPAL is **October 11, 2022**. Please direct all questions to:

Mike Ross, Grants Committee Chairman
mike@maritimewealthadvisors.com



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GRANT PROPOSAL DATA SHEET

- Proposal Title: _____
- Total dollar amount requested: _____
- Schools and grades targeted by this proposal: _____
- Curriculum area that will be enriched: _____
- Estimated number of students who will benefit from this proposal: _____
- Has this project received funding from the REF in the past? _____
(Please note that we may not be able to fund projects for more than two years).
- Projected date of implementation: _____
(All grants must be implemented during the school year that funding is awarded).
- Principal's Signature: _____



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GRANT PROPOSAL

Give a description of the project. Include areas in which you expect your students to benefit through the implementation of the project and any other information you deem valuable for the committee in evaluating the grant application.



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PROJECT BUDGET: Supplies & Materials

	Description of Projected Pur-	Amount of Purchase
Instructional Materials		
Instructional Technology		
Non-Instructional Supplies		
Non-technology Equipment		
Speaker		
Additional items not described above		
Total		



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GRANT EXPENSE LEDGER

Return by May 15, 2023 to:

mike@maritimewealthadvisors.com

Name of grant recipient: _____

Award amount: _____

Date Paid	Description of Expenses	Amount Paid
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GRANT EVALUATION FORM

Please return this and the Grant Expense Ledger by May 15, 2023 to:
mike@maritimewealthadvisors.com

To qualify for future funding, you must submit a brief narrative describing the outcome of your project. This should be returned with the Expense Ledger.

Please include news clippings, notices, photos, student comments, etc. Thank you.